Date

RE: Career Blueprints Recommendation for [Artist’s full name]

Dear Artistic Services Personnel:

I am pleased to write a letter of recommendation for [artist] and highly recommend [him/her] for OPERA America’s Career Blueprints for Singers program.

I have known [artist] for the past [number of months, years] as [he/she] has been a [young artist/student] at [name of institution]. In my role as [title or working relationship with artist], I have had ample opportunity to evaluate [artist’s] talent and career prospects.

[Give one or two specific examples of the artist’s talent and work ethic.]

[List areas in which this artist has learned and grown through singing/playing opportunities.]

[Address the artist’s potential for career advancement.]

[If applicable, assess the value of this program for the artist’s career trajectory.]

[Artist] is well-equipped to grow from the challenges of a career in the performing arts. [His/her] [list three key traits (examples: patience, resourcefulness, willingness to learn...)], have prepared [him/her] to best utilize the benefits of the Career Blueprints program. I strongly endorse enrolling [artist].

Sincerely,

[Name]
[Title]
[Organization]
[E-mail address]