OPERA AMERICA GRANTS DASHBOARD How to Register to Apply for Your Opera Company

The Grants Dashboard is OPERA America's central application portal for all grants, awards, and prizes for opera companies and artists.

You need a Grants Dashboard account to apply for grants. Although you arrived at the Grants Dashboard via the OPERA America website, your login credentials to access the Dashboard are distinct. Your Dashboard account is not linked to your OPERA America website account.

OPERA America grants for opera companies are only available to Professional Company Members. To learn about becoming a Professional Company Member, visit <u>Organizational</u> <u>Membership</u>.

First time applying on behalf of a company?

Follow the 5 steps below. If you believe your company already has a profile but you don't have a personal login, you will still need to create a new account. Once you create your personal login, OPERA America will make sure your individual account is attached to your company's profile.

Can't access your account?

If you have already used our online grants system but can't access your account, please click "Forgot Your Password?" and follow the instructions. (Remember: Your Grants Dashboard account is not linked to your OPERA America website account.)

For assistance, contact us at <u>Grants@operaamerica.org</u> or 646.699.5236.

Step 1: Click "Create New Account"

Logon Page

Email Address*	OPERA America Grants Dashboard
Password*	The Grants Dashboard is OPERA America's central application portal for all grants, awards, and prizes for opera companies and artists.
Log On Create New Account Forgot your Password?	You need a Grants Dashboard account to apply for grants. Although you arrived at the Grants Dashboard via the OPERA America website, your login credentials to access the Dashboard are distinct. Your Dashboard account is not linked to your OPERA America website account.



Step 2: Fill out your company's information.

You will need to complete this section even if you believe your company already has a profile.

Helpful Tips:

- Use the "Next" and "Previous" buttons to navigate through the registration. Using your browser's "Back" button will delete your registration.
- You can abort your registration at any point using the "Cancel Account Creation" button.

	Cancel Account Creation
Create New Account	
f you already have an Account, click the 'Cancel Account Creation' butto	n to go to the Logon page
ightarrow Using the browser's back button will delete your registration information	ition.
(i) This registration process has multiple steps you must complete before	ore you can apply.
Fields with an asterisk (*) are required.	
Organization Information	
Organization Name*	EIN / Tax ID (##-#######)
For individual applicants, please type your last name in this field.	For individual applicants, please type N/A in this field.
Web Site	Telephone Number (###-#### x###)
Address 1*	Address 2
City*	State/Province*
Postal Code*	Country
	Next
	NCAL 2



Step 3: Fill out your professional information.

We will use the information on this page to communicate with you about your proposals if we have any questions.

If you submit proposals to OPERA America on behalf of multiple opera companies, you will need a different email address when registering for each company.

User Information		
Copy Address f	from Organization	
Prefix (Mr, Mrs, M	Ms, etc.)*	First Name*
Middle Name		Last Name*
Suffix (Sr, Jr, III,	etc.)	Business Title*
Email / Usernam	e*	Email / Username Confirmation*
Telephone Numb	ber (###-###-##### x###)*	Mobile Number (###-####)
Address 1*	Enter your work	Address 2
City*	company address.	State/Province*
Postal Code*		Country
Previous		Next >



Step 4: Set your password.

Password		
Passwords must be at least six characters long and may contain capital or lowercase letters, numbers, or any of the following special characters: !@#\$%&*()_		
Password*	Confirm Password*	
Previous	Create Account	

Step 5: Click "Create Account."

You will receive a confirmation email with your login information.

Updated November 1, 2020

